



**MINUTES OF MEETING OF THE ADMISSION COMMITTEE HELD  
ON 4<sup>th</sup> JUNE 2018**

The meeting of the Admission Committee was held on 4/06/2018 at 1.00 pm.

Following member were present for the meeting

1. Dr R. W. Ramteke
2. Dr. Farukh Sheikh
3. Dr. N. S. Sheikh
4. Dr. Kavita Higane
5. Prof. Rima Chopde
6. Prof. Bipin Bhogekar
7. Prof. Sarika Nande

**Agenda No.1- To approve the minutes of the last meeting.**

Resolution- Dr. R. W. Ramteke read out the minutes of the last meeting held on 5<sup>th</sup> June 2017. The minutes were unanimously approved by the members present in the meeting.

**Agenda No.2- To promote awareness for the MHCET for MBA course**

**Resolution:-** As per agenda all member discussed about campaign of awareness for MHCET for MBA course it was further decided that hoarding will be displayed in the Institute premises. Also the under graduate student will be educated and Institute about the Rules & schedule of the CET exam. So that students will not face any kind of difficulty during the submission of documents.

The minutes were unanimously approved by the members present in the meeting.





**Agenda No.3:- To arrange the Admission procedure systematically**

**Resolution:-** In order to provide more facilities to the students so that they wont be facing trouble . The Admission procedure would be systematically arranged. Staff will be allotted the distribution of the work. The admission activities will be lined up in proper way.

The minutes were unanimously approved by the members present in the meeting.

**Agenda No.4-Any other subject with the permission of chair.**

**Resolution:-** No such subject came for the discussion. So meeting conducted with the vote of thanks.

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Forwarded to all members, Comments. If any, may kindly be sent to the undersign.





**MINUTES OF MEETING OF THE ADMISSION COMMITTEE HELD  
ON 10<sup>th</sup> JUNE 2019**

The meeting of the Admission Committee was held on 10<sup>th</sup> june 2019 at 1.00pm.

Following member were present for the meeting.

1. Dr R. W. Ramteke
2. Dr. Farukh Sheikh
3. Dr. N. S. Sheikh
4. Dr. Kavita Higane
5. Prof. Rima Chopde
6. Prof. Bipin Bhogekar
7. Prof. Sarika Nande

**Agenda No.1:- To approve the member of the last meeting**

**Resolution:-** Chairman Dr. R.W.Ramteke read out the minutes of the last meeting held on 04/06/2018.

The minutes were unanimously approved in the meeting.

**Agenda No.2:- To promote awareness of the caste validity Certificate among students.**

**Resolution:-** Dr.R.W Ramteke pointed out that many student last year who were unable to take admission in MBA course due to non availability of non creamy layer & caste validity certificate and hence a general awareness campaign must be organize in order to inform the students.

The resolution unanimously approved in the meeting.





**Agenda No.3:- To act as a Setu Kendra for the students of the region.**

**Resolution:-** Dr.R.W Ramteke informed that the state Govt. has appointed one Institute as a Setu Kendra for entire admission process of Eng. Pharmacy, MBA, MCA, M.Pharma, B.Pharma, polytechnic and requested to extend the facility as decided by state common entrance CET cell Mumbai

The resolution unanimously approved in the meeting.

**Agenda No.4:- Any other subject with the permission of the chair**

**Resolution:-** No such subject came for discussion so meeting concluded with the vote of thanks.

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Forwarded to all members, Comments. If any, may kindly be sent to the undersign.

*R. W. Ramteke*







**MINUTES OF MEETING OF THE ADMISSION COMMITTEE HELD  
ON 10<sup>th</sup> JUNE 2020**

The meeting of the Admission Committee was held on 10<sup>th</sup> June 2020 at 11.00am.

Following member were present for the meeting.

1. Dr R. W. Ramteke
2. Dr. Farukh Sheikh
3. Dr. N. S. Sheikh
4. Dr. Kavita Higane
5. Prof. Rima Chopde
6. Prof. Bipin Bhogekar
7. Prof. Sarika Nande

**Agenda No.1:- To approve the minutes of the last meeting.**

**Resolution:-** Chairman Dr R. W. Ramteke read out the minutes of the last meeting held on 10/06/2019.

The minutes were unanimously approved in the meeting.

**Agenda No.2:- To make awareness about NCL, Caste Validity & Income Certificate.**

**Resolution:-**It is observed that every year many students fails to submit their Caste Validity Certificate, Non Creamy Layer Certificate, Income Certificate etc. within stipulated period. Hence many students loose opportunity to take admission in the reserve category. Thus they have to pay full fees in open category. So in order to avoid such inconvenience, students will be informed and awareness will be brought among them to apply for these certificate in time, that is before the admission procedure starts.

The resolution unanimously approved by the members present in the meeting.



**Agenda No.3:-** To issue letter from the college to the students to apply for Caste Validity Certificate.

**Resolution:-** As per the subject the students who wants to take admission for MBA course are required to submit covering letter along with online filled Cast Validity form to the concerned authority. Hence the students would be issued letter from the college so that they could apply for Caste Validity Certificate in time.

The resolution unanimously approved by the members present in the meeting.

**Agenda No.4:-** Any other subject with the permission of chair.

**Resolution:-** No such subject come for discussion so meeting concluded with note of thanks.

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Forwarded to all members, Comments. If any, may kindly be sent to the undersign.

