



## MINUTES OF MEETING OF THE IQAC COMMITTEE HELD

ON 15<sup>TH</sup> SEPTEMBER 2020

### THE MEETING OF IQAC WAS HELD ON 15<sup>TH</sup> SEPTEMBER 2020 AT 02:00 PM

Following Members Were Presents For The Meeting

1. Dr. JAYESH NARAYAN CHAKRAVORTY
2. Shri. PRASHANT POTDUKHE
3. Dr. NIYAJ SHABBIR SHEIKH
4. Shri. VIJAY KHATI
5. Dr. RAKESH WAMAN RAMTEKE
6. Dr. FARUKH AHEMAD SHEIKH
7. Dr. KAVITA BALWANTRAO HINGANE
8. Prof. RIMA SHANTARAM POTDUKHE
9. Prof. SARIKA BABAN NANDE
10. Shri. U. M. DHANDE
11. Miss. RANI JAGTAP

#### **Agenda No. 1 - Confirmation and review of last meeting.**

**Resolution:** Dr. Rakesh Waman Ramteke read out the minutes of meeting held on 27<sup>th</sup> July 2019 and review was taken from action taken reports. The activity report of expert talk on NBA process and its documents by Dr. Vijay wadhai was read out by Dr. Kavita Balwantrao Hingane.

Activity report of expert talk on what why and how about accreditation by Dr. Rajesh Ingole was read out by Dr. Farukh Ahemad Sheikh.

#### **Agenda No. 2 - Action taken report of last meeting.**

**Resolution:** The feedback forms submitted by Prof. Sarika Baban Nande were put forward for decision in the meeting after discussion some changes were suggested by Dr. Farukh Ahemad Sheikh.

It is brought to notice about the renewal date of module subscription and it is decided to renew it on the renewal date. It was suggested to use is at larger platform for improving teaching learning process.





**Agenda No. 3 - Review of NBA work**

**Resolution:** Dr. Niyaj Shabbir Sheikh informed regarding NBA work process highlighted regarding qualitative draft preparation and data collection for generation of excel sheet along with other document was assigned to criterion member and work in progress Dr. Jayesh Narayan Chakravorty and Dr. Niyaj Shabbir Sheikh was requested to review completed work.

**Agenda No. 4- To increase the Bandwidth of Internet Connection.**

**Resolution:** It was brought to the notice of IQAC that Bandwidth of Internet Connection it is to be increased as per feedback suggestions from students and faculty. It was decided to increase Bandwidth of Internet Connection responsibility of Dr. Rakesh Waman Ramteke for follow up and gets the work done so it was recommended to management for increase in Bandwidth of Internet Connection.

**Agenda No. 5 -Modifications in course file contents and ARB.**

**Resolution:** Dr. Niyaj Shabbir Sheikh IQAC coordinator proposed that there is need of addition of some extra points in course file content and ARB. He has suggested that this approved format of IQAC must be used by all to maintain similarity in teaching learning program and its evolution thorough discussion was made among committee members.

It was decided that course file content must be updated and responsibility assigned to Prof. Bipin Bhogekar and Prof. Lokeswari Thadi.

**Agenda No. 6 Any other subject with permission of chairman.**

**Resolution:** Prof. Lokeswari Thadi brought to notice of committee members with permission of chairman that there is need of computer for computer lab.

It was decided that the equipment of computer is to be verified through computer lab and then corrective action would be initiated.

Forwarded to all members, Comments. If any, may kindly be sent to the undersign.



  
**Principal**  
LKM Institute of Management Studies & Research,  
Chandrapur