



**MINUTES OF MEETING OF THE IQAC COMMITTEE HELD  
ON 27<sup>th</sup> JULY 2019**

**THE MEETING OF IQAC WAS HELD ON 27<sup>TH</sup> July 2019 AT 12:00 PM.**

Following Members Were Presents For The Meeting

1. Dr. JAYESH NARAYAN CHAKRAVORTY
2. Shri. PRASHANT POTDUKHE
3. Dr. NIYAJ SHABBIR SHEIKH
4. Shri. VIJAY KHATI
5. Dr. RAKESH WAMAN RAMTEKE
6. Dr. FARUKH AHEMAD SHEIKH
7. Dr. KAVITA BALWANTRAO HINGANE
8. Prof. RIMA SHANTARAM POTDUKHE
9. Prof. SARIKA BABAN NANDE
10. Shri. U. M. DHANDE
11. Miss. RANI JAGTAP

**Agenda No. 1 - To approve the minutes of last meeting.**

**Resolution:** Proceeding of the last meeting was read out and all the member unanimously approved the minutes of the last meeting.

**Agenda No. 2 - To brief the function & objectives of IQAC as per new guidelines.**

**Resolution:** Dr. Niyaj Shabbir Sheikh gives the brief about objectives and function of IQAC cell as per new guidelines. Then Dr. Farukh Ahemad Sheikh discussed the key indications of VII criterions of NAAC and requirement of data and documents required in its support through discussion was made and it is decided that the work of criterion coordinators is to be monitored by IQAC members.





**Agenda No. 3 - To brief the roles and responsibilities of IQAC members.**

**Resolution:** IQAC Coordinator Dr. Niyaj Shabbir Sheikh give presentation about the benefits of IQAC along with role of each member in achieving quality enhancement as per new guidelines he further added that IQAC committee is formed at the institute level to look after the accreditation requirements.

Chairperson Dr. Jayesh Narayan Chakravorty pointed towards conscious, consistent, and catalytic programmed actions to improve the academic and administrative performance of the institute.

**Agenda No. 4 - To discuss quality improvement initiative which can be undertaken by IQAC.**

**Resolution:** Dr. Jayesh Narayan Chakravorty has suggested that development of quality bench marks for academic and administration activities must be overloaded and emphasis should be given on creation of learn centric environment with arrangement for feedback from all stake holders.

Dr. Rakesh Waman Ramteke pointed on the confidence building among the students for undertaking the projects and emphasized on the importance of improving laboratory infrastructure and increasing industry collaboration.

Dr. Kavita Balwantrao Hingane mentioned the mentor mentee mechanism should be strengthened further by taking cares of small pocket of student by each mentor which will lead to the development of the student as a whole. Further she emphasized that the institute vision mission statements requires revision and reformulation .

**Agenda No. 5 Any other subject with the permission of chairman**

**Resolution:** No such subject came for discussion so meeting concluded with vote of thanks.

Forwarded to all members, Comments. If any, may kindly be sent to the undersign.



  
Principal  
LKM Institute of Management Studies & Research  
Kosara, Chandrapur