

**SAU. LEENA KISHOR MAMIDWAR
INSTITUTE OF MANAGEMENT STUDIES & RESEARCH**

KOSARA, Chandrapur - 442 406 (Maharashtra)

M.B.A. (2 Years) Approved by A.I.C.T.E. New Delhi
(Affiliated to Gondwana University, Gadchiroli)
e-mail : dmsr_sp@rediffmail.com | www.lkmimsr.org

Dr. J. N. Chakravorty
Principal

Mob. : 09890014670

Ref. No. LKMIMSR/NAAC 2019/ Metrics Level Deviations/Cr5-6

Date: - 19/12/2019

Criteria 5.1.6:	The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.
DVV Findings:	Provide the minutes of student redressal committee, prevention on sexual harassment and anti ragging committee or circular/web link/committee report justifying the objective.
Response/ Clarification	1) Office orders and minutes of meetings of Anti-Ragging, Women Development (Anti-Sexual Harassment), Grievance Committee (Student Redressal Committee) are attached. (Appendix-I)


Dr. Niyaj Sheikh
Cr-5 Coordinator


Dr. Niyaj Sheikh
NAAC Coordinator




Dr. J. N. Chakravorty
Principal
Principal
L.K.M. Institute of Management Studies & Research
Kosara, Chandrapur

Vision

To be recognized as a business school for rural development through entrepreneurial education and research

Appendix-I

Office Orders

Sarvodaya Shikshan Mandal's

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Dr. J. N. Chakravorty
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Ref. No.

Date:

Date:-06/08/2018

Office Order

As per the regulation vide Notification Number F. No. 37-3/Legal/AICTE/2012 dated 25/05/2012 from AICTE, Grievance Redressal Committee has been constituted for the Academic Year 2017-18. The committee shall deal with the complaints from the students, teaching staff, nonteaching staff, parent, interested party, etc.

Sr. No.	Name	Designation	Status
1	Dr. Kavita Hignae	Assistant Professor	Chairman, Ex-officio
2	Shri. Prashant Potdukhe	Secretary	Member
3	Shri. Nagesh Jayle	Police Administration Representative	Member
4	Adv. Vijaya Bangde	Social Worker	Member
5	Prof. Rima Chopde	Teaching Representative	Member
6	Prof. Sarika Nande	Teaching Representative	Member
7	Mrs. Husaina Ali	Non- Teaching Representative	Member
8	Sanjay Kapoor	Parents' Representative	Member
9	Riya Nanak Kukreja	Students' Representative-Ladies	Member
10	Yash Vinod Dattatraya	Students' Representative- Gents	Member




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Date:-06/08/2018

Office Order

As per the Notification Number F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009 from AICTE, New Delhi and Maharashtra Prohibition of Ragging Act, 1999, The following **Anti Ragging/ High Level Standing Committee** is constituted for the Academic Year 2018-19 to prohibit, prevent and eliminate the scourge of ragging in the campus of Sau. Leena Kishor Mamidwar Institute of Management Studies and Reseach, Kosara, Chandrapur.

Sr. No.	Name	Designation	Status
1	Dr. Kavita Hignae	Assistant Professor	Chairman, Ex-officio
2	Shri. Prashant Potdukhe	Secretary	Member
3	Shri. Nagesh Jayle	Police Administration Representative	Member
4	Adv. Vijaya Bangde	Social Worker	Member
5	Prof. Rima Chopde	Teaching Representative	Member
6	Prof. Sarika Nande	Teaching Representative	Member
7	Mrs. Husaina Ali	Non- Teaching Representative	Member
8	Chandrabhan Ghotekar	Parents' Representative	Member
9	Neha Suraj Kapoor	Students' Representative-Ladies	Member
10	Sumit Suresh Roy	Students' Representative- Gents	Member




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Date:

Date:-06/08/2018

Office Order

As per the requirement of AICTE/DTE/ Gondwana University norms, Sau. Leena Kishor Mamidwar Institute of Management Studies and Reseach, Kosara, Chandrapur. has constituted the **Internal Complaint/ Women's Grievance Redressal/ Women Development Committee.**

Sr. No.	Name	Designation	Status
1	Dr. Kavita Hignae	Assistant Professor	Chairman, Ex-officio
2	Shri. Prshant Potdukhe	Secretary	Member
3	Prof. Rima Chopde	Asst. Professor	Member
4	Prof. Sarika Nande	Asst. Professor	Member
5	Adv. Vijaya Bangde	Social Worker	Member
6	Dr. AlkaTamgade	Librarian	Member
7	Mrs. Husaina Ali	Cleark	Member
8	Chandrabhan Ghotekar	Parents Representative	Member
9	Neha Suraj Kapoor	Students Representative	Member




Principal

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Minutes of Meetings

Date:-11/08/2018

Notice

The meeting of Student Grievance Cell is scheduled on 11/08/2018, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding issues related to Students
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




Principal
Principal
L.K.M. Institute of Management Studies & Res
Kosara, Chandrapur

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Dr. J. N. Chakravorty given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding issues related to Students

Resolution:

Committee discussed regarding various issues related to Students. It has been brought to notice of committee that all problems related to Students regarding Infrastructure, Office, Library, Training and Placement i.e. Admin. and Academics problems will be addressed by this committee.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




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Action Taken Report of Meeting held on 11/08/2018

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		




Principal
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Kosara, Chandrapur

Date:-13/04/2019

Notice

The meeting of Student Grievance Cell is scheduled on 16/04/2019, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 11/08/2018.
2. Discussion regarding issues related to Students
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




Principal
Principal
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Kosara, Chandrapur

Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 11/08/2018.

Resolution:

Minutes of last meeting held on 11/08/2018 are read and unanimously approved.

Agenda. 2. Discussion regarding issues related to Students

Resolution:

Committee discussed regarding various issues related to Students.

1. e-ShodhSindhu Membership
2. ShodhGanga Membership
3. e-Library tab on website
4. Maintenance of Sanitary Napkin Vending Machine

All the concerned members were called and advised to take corrective actions with immediate effect and action taken is to be submitted to undersigned after compliance.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Dr. Ramteke highlighted need of restructuring Student Grievance Cell as few studnets got passed out and few faculty members resigned from the job.

Through discussion was made and it is resolved to reconstitute Student Grievance Cell at the start of next academic year i.e. 2019-20.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




Principal
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Action Taken Report of Meeting held on 16/04/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		




Principal
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L.K.M. Institute of Management Studies & Res
Kosara, Chandrapur

Date:-07/08/2018

Notice

The meeting of Anti Ragging Committee is scheduled on Tuesday, 07/08/2018, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




Principal
Principal
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Kosara, Chandrapur

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction. Dr. J. N. Chakravorty given overview about roles and responsibilities of the committee.

Agenda 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Prof. Niyaz Sheikh highlighted need of displaying anti ragging committee on board in the campus.

Through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




Principal
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Action Taken Report of Meeting held on Tuesday,07/08/2018

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		




Principal
Principal
L.K.M. Institute of Management Studies & Res
Kosara, Chandrapur

Date:-13/04/2019

Notice

The meeting of Anti Ragging Committee is scheduled on 18/04/2019, at 05.00 PM in Principal Cabin.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 07/08/2018.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




Principal
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Kosara, Chandrapur

Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 07/08/2018.

Resolution:

Minutes of last meeting held on 07/08/2018. are read and unanimously approved.

Agenda 2. Discussion regarding Prohibition of Ragging.

Resolution:

Committee was happy and proud to state that, no any ragging case is reported in campus which states that, Institute campus is ragging free. All committee members were happy and given special thanks to Dr.Chakravorty sir for his efforts in this regards.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Dr. Niyaz highlighted need of restructuring anti ragging committee as few students got passed out and few faculty members resigned from the job.

Through discussion was made and it is resolved to reconstitute anti ragging committee at the start of next academic year i.e. 2019-20.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




Principal
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Action Taken Report of Meeting held on 13/04/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		




Principal
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Date:-14/08/2018

Notice

The meeting of Women's Grievance Cell is scheduled on 14/08/2018, at 05.00 PM in Board Room.

Agenda of the meeting:

1. Introduction of committee.
2. Discussion regarding grievances of girls' students and ladies faculty.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




Principal
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Kosara, Chandrapur

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self introduction and Head of committee Ms. Kavita Hingane given overview about roles and responsibilities of the committee.

Agenda. 2. Discussion regarding grievances of girls' students and ladies faculty.

Resolution:

Committee discussed regarding various probable grievances of girls' students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of committee members immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

Agenda 3. Issue with the permission of the Chair.

Resolution:

1. Ms. Saarika highlighted need of displaying Women's Grievance Cell on board in the campus.

Through discussion was made and it is resolved to display board of Anti Women's Grievance Cell in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




Principal
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Kosara, Chandrapur

Action Taken Report of Meeting held on 14/08/2018

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		




Principal
Principal
L.K.M. Institute of Management Studies & Res
Kosara, Chandrapur

Date:-05/03/2019

Notice

The meeting of Women's Grievance Cell is scheduled on 06/03/2018, at 05.00 PM in Board Room.

Agenda of the meeting:

1. Confirmation of Minutes of last meeting held on 14/08/2018.
2. Discussion regarding grievances (if any).
3. Arranging Women's Day Celebration
4. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.




Principal
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L.K.M. Institute of Management Studies & Res
Kosara, Chandrapur

Minutes of Meeting

Agenda 1. Confirmation of Minutes of last meeting held on 14/08/2018.

Resolution:

Minutes of last meeting held on 14/08/2018 are read and unanimously approved.

Agenda. 2. Discussion regarding grievances (if any).

Resolution:

Committee was happy and proud to state that, no any grievance case is reported in campus which states that, Institute campus is safe for girls students and ladies faculty members.

Agenda 3. Arranging Women's Day Celebration

As per the tradition of the institute, this year also committee members decided to celebrate Women's Day. Points discussed regarding this are as follows:-

1. Dress code decided for Faculty as a Saree
2. Performances of Girls Students are invited.

Agenda 4. Issue with the permission of the Chair.

Resolution:

1. Mrs. Alka highlighted need of restructuring committee as few students got passed out and few faculty members resigned from the job.

Through discussion was made and it is resolved to reconstitute Women's Grievance Cell at the start of next academic year i.e. 2019-20.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.




Principal
Principal
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Action Taken Report of Meeting held on 06/03/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		




Principal
Principal
L.K.M. Institute of Management Studies & Res
Kosara, Chandrapur