



Sarvodaya Shikshan Mandal's

SAU.LEENA KISHOR MAMIDWAR
INSTITUTE OF MANAGEMENT STUDIES & RESEARCH
KOSARA, Chandrapur-442 406 (Maharashtra)

M.B.A. (2 Years) Approved by A.I.C.T.E. New Delhi
(Affiliated to Gondwana University, Gadchiroli)
email : dmsr_sp@rediffmail.com | www.lkmimsr.org

Dr. J. N. Chakravorty
Principal

Mob: 09890014670

Code Of Conduct for Student

1. Students are expected to conduct themselves at all times- in class and on campus-in a Manner that benefit executives in the making.
2. All the students are expected to be in institute every day and on time for each class, as per the academic time table, class test & examinations.
3. Every student is expected to have a minimum of 75% attendance during each semester in all subjects. An exemption of attendance may be given to the students involved in work assigned to them by the institute. This will be entirely at the discretion of the concerned faculty members and program coordinator.
4. Students are expected to be punctual for their classes, as well as for the seminars presentation and assignment test
5. Carrying/ Using mobile phone is prohibited in the premises into (Class rooms, Corridors, Library, Lab etc.)
6. Use of internet other than academic activity is strictly banned and use of social networking sites is banned.
7. Students have to wear prescribed uniform in the institute.
8. All the students must carry their Institute Identity cards. They are required to show their ID cards to the college authority when ever demanded. Any loss of ID card should be immediately reported to the institute office.
9. The use of cellular/ Mobile phone and other wireless equipment is prohibited in the working areas of the institute (Class room, Corridors, Library, Computer, Lab etc). Violation of this rule may lead to confiscation of the instrument by the authorities and fine could also be imposed for such violation.
10. Library rules should be obeyed implicitly. Disciplinary action will be taken against students who tamper with library books, mark on the books, deface the book or tear pages from the books.
11. Students should help in keeping the campus neat and tidy. Spitting throwing pieces of paper, writing on the walls etc. are allowed inside the college campus & are strictly banned.



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LKM Institute of Management Studies & Research
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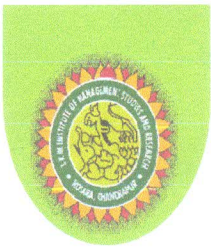
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12. For independent study, students are expected to use the class rooms, library or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.
13. Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours.
14. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept.
15. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewinggum, panmasala etc. are strictly prohibited.
16. It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambiance.
17. Carefully handle the furniture, equipments, fixtures and appliances of the college and lab.
18. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus.
19. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners etc. in the campus without the permission of the competent authority.
20. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
21. On duty leave applications will not be entertained beyond 10 working days from the actual date of leave under any circumstance. The maximum number of on duty leave admissible is restricted to 10 days per semester.
22. During internal examinations of 2 Hr period, students are not allowed to leave the hall within
23. one hour from the beginning of the exam, and students have to occupy the seat 5 minutes before the commencement of the examination.





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24. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.

25. Harassing juniors, ill treatment to other fellow students or any such form of ragging is\ objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India.

26. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.

