

# SARVODAYA SHIKSHAN MANDAL, CHANDA

## CONSTITUTION

1) Name:

The name of the Society is Sarvodaya Shikshan Mandal, Chanda (Chandrapur)

2) Objects:

The object of establishing the Mandal is to impart, moral, physical, social, cultural and school and college education to the boys and girls of the state and thus to help the spread of education and for this purpose:

- (a) To run a school styled as Nehru Vidyalaya and the College.
- (b) To run a hostel and library and college and other educational institutions.
- (c) To make necessary arrangements for imparting physical, moral, cultural, social, school and college education to the students and
- (d) To help the poor students of the schools and colleges.
- (e) To run or conduct productive and Gramodyogi activities and impart technical, professional training and education to the students.

3) In order to fulfill this objects given in para 2 above the Mandal

- (a) Collects funds and
- (b) Acquire property both movable and immovable

4) The Mandal shall keep no connection with any political party either local or provincial or all India.

5) The year of the Mandal shall commence from the 1st April of each year.

6) The Mandal shall consist of founders of the Mandal, life members and other ordinary members as enrolled under the following.

7) The founders of the Mandal are those who have founded the Mandal and they are:

- a) Dr. S.G. Mude, Chanda

b) Shri R.W. Kathade, B.A., LL.B., Pleader, Chanda

- 8) Life members are those who are other than the persons who are on above in article 7 and pay Rs. 100/- (Rupees One Hundred only) lump sum in one installment.
- 9) An ordinary member is one who pays Annual subscription of Rs. 12/-.
- 10) There shall be a governing body of the Mandal and it shall be entrusted with the management of the affairs of the Mandal.
- 11) The Governing body shall consist of One President, One Working President, Two Vice-Presidents, One Treasurer, One Secretary, One Joint Secretary and Six Members and the heads of the institutions run by the Mandal.
- 12) The Mandal in their general meeting will elect, two Vice-Presidents, three Members of the governing body on the completion of every three years.
- 13) The President, the Working President, Two Vice-Presidents, One Treasurer, One Secretary and One Joint Secretary as given in article 11 elected under the above article 12 shall also be the President, Working President, Vice-Presidents, Treasurer, Secretary and Joint Secretary respectively of the Mandal also.
- 14) The functions of the general committee of the Mandal are: -
  - a) To discuss the Annual Report
  - b) To elect office bearers of the Mandal and the Governing body.
  - c) To decide upon questions which will be laid before the committee by the Governing body.
  - d) To frame rules for the working of this constitutions.
- 15) One third members present shall form corum for the conduct of the business of the governing body.

#### Functions of the Governing Body

- 16) The following are the functions of the Governing Body:

- (a) To frame rules for the working of the Nehru Vidyalaya, Chanda and College & other educational institutions not in consistent with the constitution of the Mandal.
  - (b) To prepare annual budget.
  - (c) To supervise the working of the Vidyalaya, College and other educational institutions.
  - (d) To appoint Headmaster / Principal & other Asstt. Teachers and Staff of Nehru Vidyalaya and the College.
  - (e) To sanction leave for the staff of the Vidyalaya and the college.
  - (f) To suspend, dismiss or punish in any other manner the staff including the Head Master of the Vidyalaya or Principal of the College for any misconduct concerning the Vidyalaya or College of the Mandal and
  - (g) To lay before the general committee of the Mandal certain matters which the governing body thinks that they should be decided by general committee.
- 17) Meeting of the general committee of the Mandal shall be held at least once in a year.
  - 18) There shall be held four meetings if the governing body in one year and not more than three months shall intervene between the two meetings.
  - 19) For the meeting of the general committee of the Mandal a notice of at least Seven days before the date of the meeting shall have to be given to the members.
  - 20) For a meeting of the governing body of the Mandal a notice of at least Four days shall have to be given to the members of the governing body.
  - 21) The President of the Mandal shall have the power to call the meeting of the Mandal or the governing body at shorter notice of 24 hours in case of emergency.

#### Functions of the President

- 22) The following are the functions of the President

- (a) To preside over the meetings of the general committee or governing body of the Mandal.
- (b) To appoint temporarily the staff of the Vidyalaya.
- (c) To supervise the working of the Vidyalaya, College and the other educational institutions.
- (d) To grant leave to the staff up to one month
- (e) To call emergency meetings of the Mandal and Governing Body.
- (f) To see that the work is done as per budget.
- (g) To sign appointments and termination order of the staff.

#### Functions of the Vice - Presidents

- 23) In the absence of the President, the Vice-Presidents in their order will preside over the meetings and do all other works done by the President.

#### Functions of the Secretary

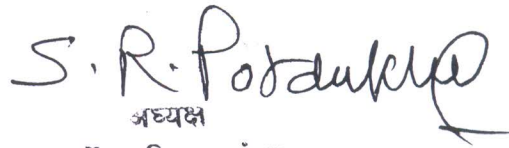
- 24) The following are the functions of Secretary:-
- (a) To call usual meeting of the Mandal and the governing body.
  - (b) To prepare minutes of the meetings.
  - (c) To do the work according to the decision taken by Mandal and the Governing body in their meetings.
  - (d) To supervise the working of the Vidyalaya, College and other educational institutions.
  - (e) To grant seven days leave to the staff. The Joint Secretary shall assist the Secretary in this work.
  - (f) To prepare the annual budget.
- 25) The Head Master shall look after the day-to-day working of the Nehru Vidyalaya, according to the rules and regulations framed by the Madhya Pradesh Secondary Education Board.
- 26) Funds of income of the Mandal will be from the following sources:
- (a) Subscription of the members and the life members.
  - (b) Donations and gifts made in favour of the Mandal and College.
  - (c) School fees and other receipts of the Nehru Vidyalaya and the College and other institutions.
- 27) The Treasurer shall keep the fund of the Mandal decided by the Mandal.

- 28) The Mandal shall appoint an Auditor for auditing the accounts of the Vidyalaya, Mandal and College and other educational institutions, for the period of three years from among the members of the Governing Body.

**Functions of the Auditors**

- 29) To audit the account of the Mandal, Vidyalaya & College and other institutions twice in a year that is in the month of April and October.
- 30) The General Committee of the Mandal at its General meetings will amend the Constitution and rules by majority vote of 2/3 members present and at least more that half the members of the Mandal.
- 31) The Mandal shall sue and be sued in the name of the President of the Mandal.
- 32) The Mandal at its general meeting will dissolve itself by a majority vote of 3/4 members present and of at least 2/3 members of Mandal.
- 33) The Mandal will decide by majority vote of the members present at general meeting to which its institutional assets shall be handed over.

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चंद्रपूर