

3.0. ACADEMIC CALENDAR:

3.1 The total duration of an academic programme shall be the same as that followed by the University. i.e., two years for MBA. The maximum period which a student can take to complete a full time academic programme shall also be similar to that prescribed by the University, the maximum duration to complete the course shall be the same as stipulated by the University.

3.2 Each academic year is split into two semesters. The term of the semester for teaching MBA is 16 weeks. Generally, each semester is of 20 weeks' duration which will include the period for teaching, examination and announcement of results. Typically, odd semester is from August to December and even semester is from January to May. In case of requirement under special circumstances, a Makeup Term of required duration as approved by the Academic Council may be offered in between even and odd semesters. The Summer term, whenever offered, may be limited only to teach value added/add-on courses and or courses as approved by the Principal.

3.3 In general, the academic schedule of a semester includes the following:

- Date of starting semester.
- Course registration period.
- Dates of events of Continuous Internal Evaluation (CIE).
- Date of beginning of Semester End Examination (SEE).
- Date of announcement of results.
- Inter semester vacation period, if provided.
- Last working day of the semester

This academic schedule, shall be prepared by the Dean (Academic Affairs) in consultation with the Principal, approved by the Academic Council (AC) and shall be announced at least one week before the beginning of the semester.

3.4 In case of an eventuality of losing a teaching day due tounavoidable reasons, such a loss shall be made up by having a teaching / laboratory / tutorial session on a suitable day by adhering to the time table of the day which was lost.